

Montgomery County-Norristown Public Library

State-designated District Library Center Serving Montgomery County's 35 Local Public Libraries

1001 Powell Street, Norristown, PA 19401-3817 π Telephone (610) 278-5100 π Fax (610) 277-0344

Temporary Driver for MC-NPL Bookmobile & Outreach Department (SS1 Pony Driver)

Montgomery County-Norristown Public Library's Bookmobile & Outreach Department seeks a temporary, part-time driver for approximately 4 -6 weeks of day shift work depending on need. Position is for 28 hours per week, Mon-Thurs. Employee will drive an extended cargo van countywide, packing, delivering, and retrieving materials between libraries and other locations. Monitors and fuels vehicles, reports needed repairs, performs minor preventive maintenance on vehicles, and cleans/washes interior and exterior of vehicles, as required.

Must possess high school diploma or equivalent. Previous work experience of 1-4 years. Strong organizational skills, position involves heavy lifting – sometimes as much as 40lbs - and standing for long periods of time. Must possess good driving skills and ability to interact well with co-workers and staff members of client libraries. Position requires a valid, points-free PA driver's license and the ability to work at any of the Library's locations.

Potential employment is contingent upon completion of the PA State Mandated Reporter Training, and submitting to employer within 14 days of date of hire the results of the following background checks: PA State Police Criminal History, Child Abuse History, and FBI clearances.

Please send cover letter and a completed job application <http://mnl.mclinc.org/wp-content/uploads/2015/11/2015-job-application.pdf> to Thomas Fluharty at tfluharty@mclinc.org. EOE