

Upper Perkiomen Valley Library

A Branch of Montgomery County - Norristown Public Library
350 Main St., Red Hill, PA 18076 [215] 679-2020

Support Staff I at Upper Perkiomen Valley Library in Red Hill

The Montgomery County-Norristown Public Library seeks a flexible and reliable part time employee at Upper Perkiomen Valley Library to provide excellent customer service to the library community as a member of its team. 16 hours per week, including day time hours, evenings and occasional Saturdays.

Duties include circulation desk, opening and closing library, helping patrons with use of computers, answering general reference questions, shelving and shelf maintenance. Excellent customer service ethic required.

Potential employment is contingent upon completion of the PA State Mandated Reporter Training, and submitting to employer within 60 days of date of hire the results of the following background checks: PA State Police Criminal History, Child Abuse History and FBI clearances.

If interested, please send a resume and a completed employment application to jcove@mclinc.org.

To download the MC-NPL employment application visit <http://mnl.mclinc.org/employment/>.