

Montgomery County-Norristown Public Library

State-designated District Library Center Serving Montgomery County's 35 Local Public Libraries

1001 Powell Street, Norristown, PA 19401-3817 π Telephone (610) 278-5100 π Fax (610) 277-0344

Royersford Support Staff I

The Royersford Branch of the Montgomery County-Norristown Public Library seeks to fill a Support Staff I position. Part-time, 18 hours per week including day time hours, evenings and Saturdays. Excellent customer service, clerical, and communication skills required. Must be computer literate, have a valid PA driver's license, and the ability to work at all MC-NPL locations as needed. Among other duties, job includes checking in materials, shelving, retrieving materials, and assisting patrons and coworkers.

Potential employment is contingent upon completion of the PA State Mandated Reporter Training, and submitting to employer within 60 days of date of hire the results of the following background checks: PA State Police Criminal History, Child Abuse History and FBI clearances.

To apply please send an application (<http://mnl.mclinc.org/employment>) and resume with references to: Eileen McNamara at EMcNamara@mclinc.org. EOE